

SMOLLAN SOCIAL DISTANCING AT THE OFFICE

Our first priority is your well-being and doing what we can to mitigate the impact of the virus on our communities.



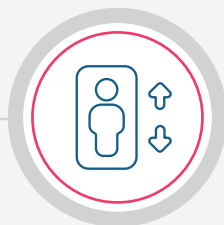
social distancing etiquette

- Stand at least 1m away from people around you
- Ensure there is a 2m gap for office seating
- Avoid touching people as you pass by
- Avoid physical contact with people, this includes handshaking
- Avoid touching public surfaces
- Avoid causing crowding in common areas like kitchens or lifts
- When coughing and sneezing cover your mouth and nose with flexed elbow or tissue
- Frequently wash your hands for 20 seconds

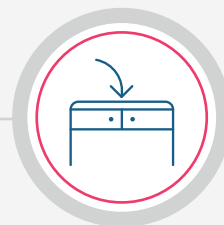
If you touch any public surfaces be sure to sanitise or wash your hands for at least 20 seconds and try to avoid touching your face and rubbing your eyes as much as you can.



Doorknobs



Lift buttons



Counter tops



Stair banisters

WE WILL BE INTRODUCING TEMPERATURE TESTING CHECK-INS AS AN ADDITIONAL PRECAUTION.